

Internal Audit Plan 2021/22	QTR	Plan (days)	Actual (days)	Variance (days)	Comments
CORPORATE AREAS					
Annual Governance Statement	1	20	19	1	Complete
Anti-Fraud & Corruption	ALL	5	4.1	0.9	on-going
NFI	ALL	5	6.4	-1.4	on-going
COVID support work	ALL	52	27.6	24.4	on-going
Programme Board	ALL	5	0.5	4.5	on-going
CUSTOMER & DIGITAL (Asim Khan)					
Customer Services					
Council Tax	2	15	11.3	3.7	In progress
Business Rates	2	15	6.2	8.8	In progress
Sundry Debtors	2	15	15.9	-0.9	Complete / Substantial
Project support	2	5	0	5	On-going (JM)
ICT					
Audit Needs Assessment	2	15	15	0	Complete
Review 2 - TBD	4	10	0	10	To commence Q4
Streetscene / Neighbourhoods					
Plant inventories / contract management	3	15	0	15	To be deferred
PLANNING & DEVELOPMENT (Jonathan Noad)					
Planning / Development Control					
Section 106 agreements	4	15	0.4	14.6	To commence Q4
Community Infrastructure Levy	4	15	0	15	To be deferred
COMMERCIAL & PROPERTY (Mark Lester)					
Commercial & Assets					
Commercial and Assets	4	10	0	10	To commence Q4
Market Walk	1/2	15	18	-3	Complete - Substantial
Primrose Garden	2	15	16.5	-1.5	Complete - Limited
Leisure Centres	2	15	3.1	11.9	in progress
Tatton Extra Care Scheme	ALL	5	3.8	1.2	on-going
COMMUNITIES (Jennifer Mullin)					
Safeguarding (incl Prevent arrangements)	4	10	0	10	To be deferred
Integrated Home Improvement Service / Disabled Facilities Grants	2	15	18	-3	Complete - Adequate
TRANSFORMATION & PARTNERSHIPS (Vicky Willett)					
Performance Management / Data quality	1/3	15	15.2	-0.2	Complete - Adequate
Recruitment and Selection	4	10	0	10	To commence Q4
Payroll	3	10	0.2	9.8	To commence Q4
GOVERNANCE - (Chris Moister)					
General Data Protection Regulations	4	15	0.4	14.6	To commence Q4
Health and Safety	3	15	0	15	To be deferred
Risk Management	3	10	1.7	8.3	Complete / Adequate
Compliance with contract procedure rules	1	10	10.8	-0.8	Complete / - Substantial
FINANCE - (Louise Mattinson)					
Budget Monitoring and reporting	3	15	5	10	In progress
Journals / Bank reconciliations	3	10	0.5	9.5	To commence Q4
Creditors	2/3	15	1.1	13.9	To commence Q4
Treasury Management	1/2	10	9.1	0.9	Complete / Substantial
Income collection	1	15	18.1	-3.1	Complete - Adequate
GENERAL AREAS					
Post Audit Reviews	ALL	5	7.2	-2.2	on-going
Contingency / Irregularities	ALL	5	1.2	3.8	on-going
PSIAS - PEER REVIEW	ALL	5	3.6	1.4	Complete
Residual Work from 20.21	1	5	11.6	-6.6	Complete
Internal Audit Effectiveness review	4	2	0	2	To commence Q4
GRACE (Administrator role)	ALL	5	5.5	-0.5	on-going
Committee Reporting / Effectiveness Review	All	20	3	17	on-going
TOTALS		489	260	229	